

Mayor
Frank Hansen

Deputy Mayor
Terry Anderson

Councilmembers
Gene Fisher
Chris Wythe
Ralph Shape
Joe Brennan
Don DeHan



City Manager
Bruce A. Rayburn

Assistant City Manager
Craig R. Ward

City Attorney
Mary E. Mirante Bartolo

City Clerk
Judith L. Cary

"The Hospitality City"

CITY MANAGER'S WEEKLY UPDATE
May 14, 2004

Dear Mayor, Councilmembers, Residents and Employees:

Suburban Cities Association Retreat: The Suburban Cities Association (SCA) Management Board met on Thursday, June 6 at Renton City Hall. One of the subjects discussed was a retreat for all member cities open to all elected officials from their respective cities. The retreat is scheduled for June 10-11, 2004 in La Conner, WA with a start time of mid to late morning on the 10th (see attached agenda).

Presently, Deputy Mayor Terry Anderson and I plan to attend the retreat. The cost is approximately \$200 per person to cover the cost of the overnight stay and some meals. Please let Lesa know this Monday, May 17 if you plan to attend so she can make your reservation. Lime green paper copies of the materials have been placed in the Council's mail.

Homeland Security Emergency Management Advisory Committee (EMAC): King County Executive Ron Sims has proposed creating a new Homeland Security Funding Board for the purpose of distributing homeland security funds to all King County cities and fire districts. This function is currently managed by the existing EMAC organization whose membership includes both elected officials and senior staff representatives from throughout King County. Executive Sims' proposal wishes to add another governmental level of elected officials to oversee the work of the EMAC group. The Suburban Cities Association (SCA) Management Board does not support the Executive's proposal as outlined in the attached letter to Executive Sims and Seattle Mayor Nickels.

2004 Legislative Session, January 12 – March 11, 2004: SB5376 – State Route Number 99: This bill removed 2.4 miles of SR99 (Tukwila's International Blvd.) between SR518 and SR599 in Tukwila from the state highway system and turned it back to the City of Tukwila for full responsibility of that section of SR99. This final action by the state legislature is the culmination of efforts by Tukwila over the past two years to remove any Department of Transportation responsibility along their section of SR99.

E3SHB 1960 – Regional Transportation Governance: This bill would have reformed the Central Puget Sound Regional governance by creating a nine-member elected council in 2006

to provide planning and coordination within King, Pierce, Snohomish, and Kitsap counties – the Puget Sound Regional Council (PSRC) area. In addition, the bill would have transferred governance of the Regional Transportation Investment District (RTID) and Sound Transit to this new council. This bill failed in the legislature.

Photo Exhibit and Award Ceremony: The Parks and Recreation Department and Dick's Camera sponsored the annual Photo Exhibit. The photographs, along with purchase award winners, are displayed on the 1st and 3rd floors in City Hall from May 7 – 28. There were a total of 60 photos entered in this year's exhibit and the City purchased seven photos this year (located on the 3rd floor lobby).

The City presents this annual exhibit to display quality photography from local and regional photographers, which allows the City to purchase outstanding photos for our permanent collection. Over the years, the City has collected a total of 62 outstanding pieces of art and photos displayed throughout City Hall and the Community Center for the public and staff to enjoy.

Economic Development Project Update: In April, the City issued an Economic Development Request for Proposals (RFP) to: 1) identify which businesses the City should target in its recruitment efforts and 2) determine what incentives would cause targeted businesses to locate or expand in SeaTac.

The City has received four proposals in response to the RFP. The interview team, composed of representatives from the SeaTac Economic Partnership, Hotel/Motel Tax Advisory Committee and City staff, will interview the four consultants on May 19 – 20. A final decision is expected by May 26. We anticipate that the consultants will start work in June.

For more information, contact Craig Ward or Soraya Lowry in the City Manager's Office, 973.4820.

Update on Highline School District Facilities: Highline School District (HSD) Facilities Manager Al Schmidt gave a presentation to the SeaTac Planning Commission at the Commission's May 3 meeting. The presentation informed the Commission about the status of HSD facilities in SeaTac.

There are eleven schools within the City of SeaTac, six are operating public schools, and five are either vacant or leased out. Highline School District has prioritized various schools within the District for improvements. Funding sources include State of Washington matching construction funds and voter-approved bonds. Schools in SeaTac currently under reconstruction or scheduled for renovation after 2007 are as follows:

- Madrona Elementary School, currently under reconstruction
- Bow Lake Elementary School
- McMicken Heights Elementary School
- Tyee High School -
- Chinook Middle School
- Valley View Elementary School

Plans for vacant school buildings and sites used for other purposes located within SeaTac are as follows:

- Boulevard Park, 12833 20th Avenue South (3.8 acres) - Currently used by the Highline School District for science kits and storage. To be surplus and sold.
- Glacier, 2450 South 142nd Street (24.1 acres) - Portion leased to Central Washington University, (they will vacate 6/05). Portion leased to South Sound Athletics. Holding for future use.
- Riverton Heights, 3011 South 148th Street (7.9 acres) - Vacant. To be surplus and sold.
- Angle Lake, 19215 28th Avenue South (6.5 acres) - Currently leased to various tenants. Negotiating possible sale.
- Maywood, 1410 South 200th Street (9.2 acres) - Currently used by Highline School District for surplus storage. Holding for possible long term lease or sale.

Meals on Wheels - More than just Meals: In 2003, more than 11,000 meals were delivered to homebound SeaTac Seniors. Meals are subsidized by juice provided by SeaTac Human Service funds and by goodies donated through Safeway. Besides the much needed food, the program also provides social contact for the homebound. Volunteers call each participant once a week and drivers do a visual check at the weekly delivery of the meals. For some, these friendly visits and calls are the only ones a participant may receive all week. This fact was emphasized Wednesday, May 12, when a volunteer arrived at a participant's home. The individual had fallen and needed assistance. Quick thinking on the volunteer's part brought 911 to the scene. This episode reinforces how the Meals on Wheels Program is a whole lot more than just meals! Hats off to the dedicated crew of volunteers who take such good care of our homebound seniors!

Spring Yard Collection Event: The City held its Spring Yard Collection Event Saturday, May 8, from 9:00 AM to 3:00 PM at the Tyee High School parking lot. SeaTac maintenance staff and Sea-Tac Disposal and Waste Management unloaded 600 vehicles of branches, old wet leaves, grass, blackberry briars, holly and more, sending approximately 100 tons of material to be composted!

Residents began arriving at 7:00 AM necessitating doubling the waiting lines through Tyee's parking lot. Traffic was out to 188th Street by 8:30 AM, causing us to begin the event early. Even then, it was a constant effort throughout the day to keep the vehicles off the street. Through the strenuous day, the rain and long hours, the crews continued to work quickly and with good humor.

Fire Department News: The Bow Lake Mobile Home Park raised \$1250 during their annual pancake breakfast for the IAFF Local 2919 to use in the community for charitable issues, such as the Easter Egg Hunt, Santa Runs during Christmas, and the July 4th parade around Angle

Station 45 crew responded with Des Moines on a fire in a condo complex involving three units. Captain Martinsen and his crew took interior hose lines and fought the attic fire successfully while Chief Richardson acted as Safety Officer.

- 
Bruce Rayburn, City Manager

SCA – Where Do We Go From Here

Facilitator, Enid Layes of Blue Skies

Thursday, June 10

10:00 am Opening Remarks
 “Associations: Their Purpose and Value to Members”

10:20 Review the Retreat Agenda and outline the Ground Rules

10:30 “Value of SCA to its members: What do members want and expect in return for their membership investment? What do they not need or want?”

Important: Each member should designate one spokesperson to come prepared to answer this question, on behalf of their respective member city...in five minutes or less.

Noon Break for Lunch

12:30 Develop SCA Mission Statement: Value-Based

1:30 Design SCA Structure to Implement Mission
 Staffing Requirements
 Member Involvement: Board & Committees

4:00 Recess for Room Check-In

5:00 No-Host Reception

6:00 Dinner

Friday, June 11

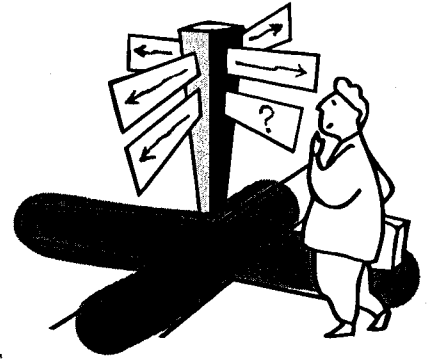
9:00 am Review Day One (continue, if necessary)

9:30 Outline Procedures/Process for SCA Work
 Decision-Making Authority
 Meeting Schedules
 Communication

11:30 Break for Lunch and Room Check-Out

1:00 Outline Next Steps

3:00 Adjourn



King County Executive Ron Sims
516 Third Ave
Seattle, WA 98104

City of Seattle Mayor Greg Nickels
600 4th Avenue
PO Box 34025
Seattle, WA 98124



Suburban Cities Association

6300 Southcenter Boulevard, Suite 206
Tukwila Washington 98188
Phone 206 433 7168
Fax 206 242 8076
Email sca@suburbancities.org

May 10, 2004

Dear Executive Sims and Mayor Nickels:

The Suburban Cities Management Board has carefully reviewed the City of Seattle's proposal for creation of an alternative King County Homeland Security Funding Board. Initially, Executive Sims as regional coordinator designated EMAC, a broadly inclusive, existing group, to serve as the state-sanctioned Region 6 Homeland Security Council for the purpose of distributing federal grant monies. Under EMAC a new subcommittee was created to focus on and coordinate efforts toward prevention of and preparation for terrorist threats. The Executive's proposal places this important responsibility with an existing, experienced group representing a variety of entities and individuals uniquely qualified to work effectively with the complexities of terrorist threat.

The thrust of the alternate proposal seems to be based upon a concern that there is no elected oversight of EMAC activities. The Association believes this position is in error since two of the eighteen current positions are filled by elected officials. EMAC membership includes other entities that could be represented by elected officials including King County, the port district and cities with over 100,000 population, water districts, sewer districts, educational districts and fire districts should these agencies decide to appoint elected officials to their seats. Furthermore, staff representatives are accountable to their elected supervisors or to mayors, councils or governing boards which constitutes further elected oversight.

The alternative presented (King County Homeland Security Funding Board) also creates a federated board which allocates direct representation to some cities while others are expected to derive representation through multiple jurisdictions. The process omits important elected interests presently represented and participating on EMAC—entities such as water/sewer districts, fire districts, etc.

Finally, the proposed weighted representation seems to assume that critical programs or needs may be found only in the larger cities. While the Association recognizes that terrorist threat is certainly greater in our larger jurisdictions, we do question the validity of a weighted voting criterion in this instance. In addition, both Seattle and King County have veto authority over fund usage which should correct any deficiencies.

In summary, the association is unable to support the alternative structure as proposed by the City of Seattle and strongly supports Executive Sim's selection of EMAC as the state-sanctioned Region 6 Homeland Security Council for the purpose of distributing allocated federal grant funds. There has not been a problem with current Region 6 Homeland Security which warrants changing the configuration of the role of the Council.

Sincerely,

Steve Mullet. Mayor, City of Tukwila
and Co-chair, Management Board

Rosemarie Ives, Mayor, City of Redmond
and Co-chair, Management Board

cc via email: All Cities and EMAC representatives

May 2004						
◀ May 2004 ▶ Go ▶						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
2	3 PC 5:30pm (CC RM 105)	4	5	6 Photo Exhibit & Awards Ceremony 6pm (CC RM 105)	7	8 Free Yard Debris Collection Event 9am (Tyee High School Parking Lot)
9 Mother's Day	10 Civil Sv Com 3:30pm (Cancelled)	11 A&F Mtg 3pm (Airport Conf RM 345) SS 5pm (CC RM 105)/RCM 7pm (CC RM 105)	12 Joint STEP & Hotel/Motel Mtg 2:30pm & Hotel/Motel Mtg 3:30pm (Executive Conf RM 109) Human Rel Adv Com (Cancelled)	13 LUP 4pm (Airport Conf RM 345)	14 SWKC 11:30am (Occupation Skills Center)	15
16	17 PC 5:30pm (CC RM 105) Human Svs Adv Com 6pm (Riverton Training RM 128)	18	19	20 Sr Citizen Adv Com 10am (NSPCC) Hearing Examiner 6pm (CC RM 105)	21	22
23	24	25 T&PW 3pm (Airport Conf RM 345) PS&J 4pm (Conf RM 345) SS 5pm (CC RM 105)/RCM 7pm (CC RM 105)	26	27	28	29
30	31 City Hall Closed Memorial Day (Observed) 					

MEETING LEGEND:

A&F Administration & Finance
LUP Land Use & Parks
PC Planning Commission
PS&J Public Safety & Justice
PSRC Puget Sound Regional Council

RCM Regular Council Meeting
SCA Suburban Cities Association
SCM Special Council Meeting
SS Study Session
SSS Special Study Session
SWKC Southwest King County Chamber
T&PW Transportation & Public Works

MEETING Location

(CC RM 105) Council Chambers*
(NSPCC) North SeaTac Park Community Center
(VRCC) Valley Ridge Community Center
(VV Library) Valley View Library

Updated 05/07/2004

*Council Chambers are accessible to persons with disabilities equipped with Assistive Listening Devices.

The dates and times of meetings are subject to change. Please contact City Hall to verify the above information.

City of SeaTac: 4800 South 188th Street: SeaTac, WA 98188-8605;
 Main: 206.973.4800; TDD: 206.973.4808; FAX: 206.973.4809

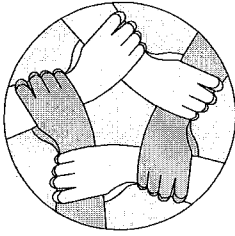
**CITY OF SEATAC
PLANNING COMMISSION MEETING**

May 17, 2004

**Council Chambers, SeaTac City Hall, 4800 S. 188th Street
5:30 p.m. to 7:00 p.m.**

MEETING AGENDA

1. Call to Order/Roll Call – 5:30 P.M.
2. Approve Minutes of May 3, 2004 – 5:30 to 5:35 P.M.
3. Public Hearing – 5:35 to 5:45 P.M.
 - Staff Presentation on the Proposed Minor Amendments to the Zoning Code (“Set #2”)
 - Public Hearing on the Proposed Minor Amendments to the Zoning Code (“Set #2”)
4. Old Business – 5:45 to 6:45 P.M.
 - Recommendation to the City Council regarding the Comprehensive Plan Update Assessment Report
 - Continued Review of 2004 Proposed Comprehensive Plan Amendments
 - Continued Discussion about Proposed Amendments to the Wireless Communications Facility (WCF) Regulations
5. Commission Liaison's Report – 6:45 to 6:55 P.M.
6. Planning Director's Report – 6:55 to 7:00 P.M.
7. Adjournment – 7:00 P.M.



**City of SeaTac
Human Services
Advisory
Committee**

**Karyn Kuever
(Chair)
Trish Crocker
Jo Kraft
Janelle McCray
Darleene Thompson**



The Human Services
Advisory Committee serves
the City Council by advising
on human services issues
including:

community needs
human services priorities
plans and policies
funding requests
annual funding plans
collaborative & regional
planning initiatives
service trends & updates



City of SeaTac
4800 South 188th Street.
SeaTac, WA 98188
206.973.4815

TDD: 206.973.4808
FAX: 206.973.4819

Meeting Notice

**City of SeaTac City Hall
Riverton Room**

**Monday, May 17, 2004
6:00 PM**

Agenda

Call to Order

Approval of Minutes:

- ☞ March 15, 2004
- ☞ April 19, 2004

Business:

- ☞ Present 2005-06 applications
- Memo to SKC Committees - overview
- Spreadsheets
- Available funding

New Business:

Next Meeting:

- ☞ June 14 / June 28

Adjournment



Senior Citizen Advisory Committee

MEETING AGENDA

May 20, 2004
10:00 a.m.

North SeaTac Park Community Center
13735 - 24th Ave. S., SeaTac
206.973.4680

MEMBERS: Jon Ancell, Chair; Bill Blazer, Nina Nelson, Della Schmitz, Darleene Thompson

MISSION STATEMENT: Represent the Senior population of the City of SeaTac through recreational, social and educational services. Act as advocates and advisors to the City of SeaTac Council on issues relating to the Senior population.

10:00 A.M. - Call to order. Approval of Minutes dated April 15, 2004.

10:05 A.M. - Senior Center Pre-Design Study – Update

10:20 A.M. - Senior Van Update

10:30 A.M. - SeaTac Senior Café - Update

10:40 A.M. - Old Business

10:50 A.M. - New Business

11:00 A.M. - Adjournment

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City Clerk
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"The Hospitality City"

City Council Committee Meeting Administration & Finance

Tuesday, May 11, 2004
3:00 p.m. / Airport Conference Room (#345)

Members:

Ralph Shape, Chair
Don DeHan
Gene Fisher

Commence: 3:00 p.m.
Adjourn: 4:00 p.m.

Staff Coordinator: Mike McCarty, Finance and Systems Director

Topic	Disposition
1. Position Vacancy Review Board (PVRB) Recommendations (Steve Mahaffey)	<p><input type="checkbox"/> Informational Update <input checked="" type="checkbox"/> Recommended for: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Approval with modifications <input type="checkbox"/> Denial <input checked="" type="checkbox"/> Referred to <u>5/11/04 SS</u> .</p> <p><i>Human Resources Director Steve Mahaffey reported that the Position Vacancy Review Board had met recently and is presenting two recommendations to the A&F Committee. The Public Works Director position will be vacant effective July 1, 2004 due to the retirement of Don Monaghan. The City Manager plans to promote Dale Schroeder, currently Manager, Major Projects, to Public Works Director. Tom Gut, City Engineer, would have his position upgraded to include responsibilities performed by the Manager, Major Projects position, and a new position of Assistant City Engineer would be created to provide a third professional engineer in the department. Mr. Mahaffey indicated that the City Engineer and Assistant City Engineer positions are both non-General Fund paid positions. The net effect of these changes will be a decrease in salary and benefit costs in the department. The second recommendation presented was for a new position of Facilities Maintenance Worker I. This new position would perform a variety of maintenance duties in the Facilities Department, including a substantial amount of work that is scheduled to be contracted to a third party. The Facilities Director has determined that the City can save money by hiring a new employee instead of contracting for maintenance projects. One-third of the cost of the new position can be charged to the Building Management Fund (#108), since some of the work performed will be for 2nd floor tenants of City Hall. The A&F Committee concurs with the two recommendations as presented.</i></p>

<p>2. 2004 Computer Hardware Replacements (Bart Perman)</p>	<p> <input type="checkbox"/> Informational Update <input checked="" type="checkbox"/> Recommended for: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Approval with modifications <input type="checkbox"/> Denial <input checked="" type="checkbox"/> Referred to <u>5/11/04 SS</u> . </p> <p><i>Systems Administrator Bart Perman summarized the City's computer hardware replacement schedule and noted the 2004 Budget provides appropriation to replace 32 computers and monitors, as well as one new computer and monitor for a Help Desk Intern in the Finance & Systems Department. The Committee recommends that staff try to sell the surplus computers.</i></p>
<p>3. Budget Amendment for LID #1 Bond Redemption for 2004 (Mike McCarty)</p>	<p> <input type="checkbox"/> Informational Update <input checked="" type="checkbox"/> Recommended for: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Approval with modifications <input type="checkbox"/> Denial <input checked="" type="checkbox"/> Referred to <u>5/11/04 SS</u> . </p> <p><i>Finance Director Mike McCarty reported that sufficient assessment payments have been received this year to call \$115,000 in additional LID bonds on the upcoming debt service payment date of June 1. Mr. McCarty noted this action requires a budget amendment to provide appropriation authority to redeem these additional bonds, and results in interest cost savings in future years. Although slated to be presented at the May 25, 2004 Council Study Session, the Committee recommends that this item be added to the May 11 Study Session agenda for consideration.</i></p>
<p>4. Revision of the City's Schedule of Fees to Add Building Permit and Sign Permit Fees (Don Monaghan/Tom Phillips)</p>	<p> <input type="checkbox"/> Informational Update <input checked="" type="checkbox"/> Recommended for: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Approval with modifications <input type="checkbox"/> Denial <input checked="" type="checkbox"/> Referred to <u>5/25/04 SS</u> . </p> <p><i>Building Official Tom Phillips reported that staff is proposing a revision of Title 13 of the SeaTac Municipal Code. The proposal would move the fees that were previously contained in the SeaTac Municipal Code to the City's Fee Schedule. The Code currently contains some, but not all, permit fees charged by the City for building and construction. Staff believes it would be more appropriate to have all permit and other fees charged by the City for building and construction listed in just one place. The proposed revision would correct inconsistencies between the Municipal Code and the Fee Schedule.</i></p>

<p>5. Establishing the Council Committees as Council of the Whole Meetings (Mary Mirante Bartolo)</p>	<p> <input type="checkbox"/> Informational Update <input checked="" type="checkbox"/> Recommended for: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Approval with modifications <input type="checkbox"/> Denial <input checked="" type="checkbox"/> Referred to <u>5/11/04 SS</u>. </p> <p> <i>City Attorney Mary Mirante Bartolo reported that at the Council Retreat held on February 21, 2004, the Open Public Meetings Act and how it relates to City Council committee meetings was discussed. Ms. Mirante Bartolo summarized a proposed Resolution that amends the City Council Administrative Procedures by establishing the City Council committee meetings as Council of the Whole meetings, and adopts a formal meeting schedule for Council Committee meetings. The adoption of the proposed Resolution prevents an Open Public Meetings Act violation should more than three (3) Councilmembers attend a particular Council committee meeting.</i> </p>
<p>6. Next Meeting</p>	<p>June 8, 2004 at 3:00 p.m.</p>

City of SeaTac

Council Actions

May 11, 2004

The following Council Actions were taken at the May 11, 2004 Regular Council Meeting:

Agenda Bill #2416; Resolution #04-003 amending Resolution No. 91-005 establishing City Council Committee Meetings as Council of the Whole Meetings, adopting a formal Meeting Schedule for Council Committee Meetings, and amending the City Council Administrative Procedures *was passed and became effective May 11, 2004.*

Agenda Bill #2427; Motion authorizing the purchase of Computer Hardware for 2004 *was carried and became effective May 11, 2004.*